PRAVASI ID

PRAVASI ID card is the single stop for a non-resident Keralite to connect with the Kerala Government. This multi-purpose photo identity card entitles every NRK to avail all services and facilities offered by NORKA Roots, now and in future.

PRAVASI Student Card

As per the Government advise during covid-19, all students studying or secured admission for higher studies abroad, need Norka registration for various purposes. Hence Launched Norka Student ID card.

HOW TO APPLY FOR PRAVASI-ID/ STUDENT-ID FROM NORKA WEBPORTAL

STEP 1

- Register on the Norka Roots Portal by entering the details and get the Username and Password

STEP 2

- Select "PRAVASI ID CARD / Pravasi Raksha" from the activity menu in the left-hand panel.

STEP 3

- Read the instructions carefully provided in the landing page before applying.
- Click on 'PRAVASI ID CARD/PIRP' Button.
- Applicants already having an ID can apply for renewal of the Card by clicking on "Renewal" button.

STEP 4

- Select PRAVASI ID CARD or Both.
- Click "Next" Button.
- Applicants applying for student-ID must select Pravasi Student ID option only.

STEP 5

- Enter Personal Details like 'First Name', 'Middle Name', 'Last Name', 'Date of birth', 'Gender', 'Pin code', 'Mobile Number', 'Email Address'.
- Click 'SAVE&NEXT' to proceed to the next page or click 'CANCEL' to cancel the application.

STEP 6

- Enter Permanent Address details like 'Address', 'District', 'State', 'City', 'Country', 'Panchayat', 'Postal code' and 'Landmark details' in the respected fields provided.
- Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page

STEP 7

- Enter Office/Institution Address details like 'Designation', 'Country', 'Company/Institution Name', 'Pin code', 'Fax No', 'Location', 'Company/Institution Contact No', 'City', 'Company/Institution Email', 'State/District' in the respected fields provided.
- Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page

STEP 8

- Enter Abroad Address details like 'Address', 'State/District', 'Country of residence', 'City', 'Pin Code' and 'Landmark' in the respected fields provided.
- Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page

STEP 9

- Enter Family details like 'Father's Name', 'Mother's Name' and 'Marital Status' in the respected fields provided.
- Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page.

STEP 10

- Enter Nominee details like 'Name of Close Relative in Kerala', 'Mobile Number of Close Relative in Kerala', 'Nominee Name' and 'Nominee Age' in the respected fields provided.
- Select the relationship with the nominee from the dropdown
- Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page.

STEP 11

- ➢ Enter Passport Details.
- ➢ Upload first page and last pages of passport.
- ➢ You can add any number of passports by clicking **'+'**.
- ➢ You can delete passport details by using the **'-'** option.
- ➢ Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page.

STEP 12

- ➢ Enter Duration of stay details.
- ➢ Enter Visa Details in this Section.
- ➢ Upload the visa pages by clicking on 'Browse' Button.
- ➢ You can add any number of visa details by clicking **'+'**.
- ➢ You can delete visa details by using the **'-'** option.
- ➢ Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page.

STEP 13

- ➢ You must upload the photograph and Signature in the given space.
- ➢ Click the option 'Browse', Select the document and click open button (it should be of jpg format).
- ➢ Click 'SAVE&NEXT' to proceed to the next page or click 'Previous' to go back to the previous page.

STEP 14

- ➢ Click 'NEXT' to proceed to Payment portal or click 'Previous' to go back to the previous page.
- ➢ Message with the registration fee will be displayed and you must click on 'Continue to payment' button.
- ➢ You can make payment using net banking/banking cards etc.
- ➢ You can view the payment status from your Dashboard.