

## Notice Inviting Expression of Interest (EOI)

### **Subject: Invitation for Submission of Expression of Interest from Agencies for Assistance in NMC Registration for UK Recruitment**

Date: [Insert Date]

#### Introduction:

NORKA ROOTS, established in 2002, is a registered government company under the Government of Kerala. It provides overseas recruitment services for job seekers from Kerala, addressing their needs and safeguarding the rights of the global Malayali community. This agency promotes corruption-free, legal, ethical, and orderly migration.

NORKA ROOTS is a unique entity that manages all stages of recruitment, serving as a nodal agency for matters related to Non-Resident Keralites. We have entered into agreements with NHS Trusts in the UK for recruiting healthcare professionals. Every year, we recruit more than 250 nurses. We are committed to supporting qualified nurses and midwives in achieving their professional goals in the UK. As part of our ongoing efforts to enhance our services to the nurses recruited through NORKA, we invite expressions of interest from reputed agencies experienced in providing assistance in Nursing and Midwifery Council (NMC) registration.

#### Objective:

The primary objective of this EOI is to identify and engage experienced agencies that can offer comprehensive support services for NMC registration, including but not limited to guidance on application processes, documentation requirements, preparatory training, and liaison with the NMC.

#### Scope of Services:

The selected agency will be expected to provide the following services:

Detailed guidance on the NMC registration process.

Assistance in remitting the required fee in foreign currency.

Assistance in the preparation and submission of required documentation.

Training and preparatory sessions for the NMC Test of Competence (ToC), including CBT and OSCE.

Ongoing support and advice throughout the registration process.

Assistance in appeals and resubmissions, if necessary.

Post-registration support services.

#### Eligibility Criteria:

Interested agencies must meet the following criteria:

Proven track record of successfully assisting nurses and midwives with NMC registration.

Comprehensive knowledge of the NMC guidelines and requirements.

Availability of qualified staff with expertise in the NMC registration process.

Strong references from previous clients or partners.

#### Submission Requirements:

Interested agencies are invited to submit their Expression of Interest, including the following details:

Company profile, including relevant experience and expertise.

Detailed description of the services offered.

References from previous clients.

Proposed approach and methodology for supporting NMC registration.  
Financial proposal or fee structure.  
Submission Deadline:

All EOIs must be submitted before 30th June 2024. Late submissions will not be considered.

Contact Information:

EOIs should be submitted electronically to:

Norka Roots Head Office, Thycaud, Thiruvananthapuram and e mail id is  
mail@norkaroots.org or call 0471-2770500.

Evaluation and Selection:

All submissions will be reviewed by a selection committee based on the criteria outlined above. Shortlisted agencies may be invited for further discussions or presentations.

Disclaimer:

This EOI does not constitute a solicitation. We reserve the right to change or cancel the requirements at any time during the EOI and/or solicitation process. Submitting a response to this EOI does not guarantee that your application will be selected to participate in the solicitation process.

Chief Executive Officer(i/c)