

NORKA-ROOTS INVITES LEGAL CONSULTANTS

Pravasi Legal Aid Cell (PLAC) was established to provide legal assistance and advice to distressed NRK's facing legal issues with passports, visas, employment, social matters, and legal cases, particularly for those imprisoned in Gulf Cooperation Council (GCC) countries without willful default. Many Keralites, unfamiliar with the laws, procedures, culture, and language of their host countries, are vulnerable to exploitation by unscrupulous middlemen and employers, often ending up as illegal migrants by taking jobs without proper documentation or overstaying their visas. Without legal assistance, these workers frequently face imprisonment and severe mistreatment, which PLAC aims to mitigate by providing necessary legal help. The cell also conducts legal awareness programs, offers translation help, and collaborates with Malayalee Cultural Organizations to support distressed NRKs.

NORKA Legal Consultants are engaged to provide legal assistance to such distressed NRKs under Pravasi Legal Aid Cell.

NORKA-ROOTS invites application for NORKA Legal Consultants under Pravasi Legal Aid Cell scheme for the Country /Region noted below.

No..	Country	Region	No. of Vacancies
1.	Saudi Arabia	Dammam	1
		Riyadh	2
		Jeddah	1
2.	UAE	Sharjah	1
3.	Oman	Muscat	1
4.	Qatar	Doha	1

5.	Malaysia	Kuala Lumpur	1
6.	Bahrain	Manama	1
		No. of Vacancies	9

Filled up application form along with required documents shall be sent to the email address ceo.norka@kerala.gov.in, pravasilegalaidcell@gmail.com. For more details visit NORKA-ROOTS website www.norkaroots.org.

Last date for submission of applications is 20/09/2024

Eligibility to be selected as NORKA Legal Consultant

- Must be a native of Kerala, proficient in Malayalam, and familiar with the regional language of the respective country.
- Should have practiced as a Lawyer for a minimum period of 2 years in Kerala and shall have experience in dealing with legal issues of the respective country.
- Must be a member of a law firm in a foreign country for at least 2 years.

Selection of NORKA Legal Consultant

Selection will be conducted by a committee which includes the Chief Executive Officer NORKA Roots or his nominee, along with representatives from the Home Department, Law Department, and NORKA Department.

Terms and Conditions

- **Honorarium:** Paid in Indian Rupees; the selected consultant must have an account in a Nationalized Bank prescribed by NORKA Roots. Consolidated honorarium of Rs.1,20,000 per annum, covering all expenses like telephone charges, travel, office, and miscellaneous costs, paid in four equal quarterly instalments. Additionally, Rs. 10,000/- per case entrusted by NORKA Roots will be paid quarterly upon settlement of the issue.
- **Contract Duration:** The period of the contract of appointment shall be 2 years, which is terminable on non- satisfaction of conditions in the agreement and NORKA Roots is entitled to renew the agreement for such other period not exceeding 2 years at a time.
- **Agreement:** The selected consultant shall enter into an agreement with NORKA Roots in the prescribed format.

Contact Us

For more information or assistance, please contact us:

- **Phone:** 0471-2770540, 0471 2770554, 2770500
- **Email:**, ceo.norka@kerala.gov.in, pravaislegalaidcell@gmail.com
- **Office Address:** NORKA Roots, Pravasi Legal Aid Cell Section, Norka Centre , Thycaud PO, Thiruvananthapuram - 695014

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PRAVASI LEGAL AID CELL SCHEME

NORKA LEGAL CONSULTANT – APPLICATION FORM

1.	Applicant Name	:	
2.	Age & Date of Birth	:	
3.	Gender	:	
4.	Permanent address in India	:	
5.	Address in Abroad	:	
6.	Phone No. [India]	:	
7.	Phone No.[Abroad]	:	
8.	Email- id	:	
9.	Total practicing period as a lawyer in Kerala:	:	
10.	Total experience in dealing with legal issues in the respective country (Please specify the duration in years and months):	:	

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11	Present Occupation		
13.	Are you proficient in Malayalam language?		
14.	Are you proficient in the regional language of the country where you will be engaged?		
15.	Detail your knowledge in the legal issues of foreign countries.If applicable, specify which country.		
16	Details of qualification		
SI No.	Qualification	Institution	University/ Board
1.			
2.			
3.			

17	Details of Additional Qualification:-
18	Experience
1	Institution: Duration: Position:

	Responsibilities:
2	Institution: Duration: Position: Responsibilities:
19	Names of two references in foreign countries where you have worked:
20	Specify other details if any:
21	Prepare a note in not more than 200 words on the 'Problems faced by overseas Keralites and their possible solutions' (Add as an Appendix):
22	<u>Bar Council Enrolment No.</u>

AFFIDAVIT

I do hereby declare that the above mentioned facts are true to the best of my knowledge and belief.

Date :

Place :

Name & Signature of the Applicant

Enclosures :

1. Copy of Passport , Visa/ Iqama
2. Copy of Educational Certificates
3. Copy of Enrolment Certificate
4. Copy of Experience Certificates
5. Copy of Aadhaar
6. Note referred to in item no.21
7. Other relevant documents

Note : Application form and supporting documents should be submitted as a single PDF in the order mentioned above.

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