



NORKA CENTRE, 3RD FLOOR, THYCAUD
P.O Thiruvananthapuram-695 014
Phone : 0471- 2770500
www.norkaroots.org

RE-TENDER FOR REVAMPING FIRE & SAFETY MEASURES
AT NORKA CENTRE

Name and address of the Tenderer:	The Chief Executive Officer, NORKA ROOTS, 3 rd FLOOR, THYCAUD P.O, THIRUVANANTHAPURAM 695 014
Last date and time of submission of tender	02.11.2020, 3 PM
Date and time of opening of tender	02.11.2020, 4 PM
Earnest Money Deposit	Rs.5000/-
Cost of Tender Documents	Rs.1000/-

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Re-Tender no: ROOTS/215/2019-E

06/10/2020

Notice inviting Re- tenders

Sealed tenders are invited from reputed Contractors/ Agencies having sufficient experience in executing similar works for the specialized job of "Revamping Fire and safety measures at Norka Centre, Thycaud PO, Thiruvananthapuram. Filled up tenders accompanied with an EMD of Rs. 5000/- in the form of DD drawn in favour of the undersigned, payable at Trivandrum will be accepted till 3 pm on 02.11.2020 and will be opened at 4 pm on the same day. Tender forms can also be downloaded from web site www.norkaroots.org in which case the cost of tender form of Rs.1000/- should be submitted along with the tender as separate demand draft, drawn in favour of the undersigned.

Chief Executive Officer
NORKA ROOTS

A. General Information of contractor

1	Name of the firm	
2	Address	
3	Contact person Phone / Email	
4	Place and year of incorporation of the firm	
5	Registration No.(if any)	
6	Constitution of the firm (Pvt.Ltd., Public, Proprietary),	
7	Name of the Chief Executive of the firm	
8	Details of type of contract license held (If any) (Copy to be enclosed)	
9	Permanent Account No. (PAN)	
10	Service Tax Registration No:	

B. Details of similar works executed

1. Details of completed works of similar nature each having contract values more than 10 lakhs in the last 5 years (Furnish certificates in proof of satisfactory completion)

2. Details of similar ongoing works each having contract values more than 10 lakhs (Furnish certificates in proof of award of work)

Form of Tender

From

.....
.....
.....

To

**The Chief Executive Officer
NORKA ROOTS
3rd Floor, Norka Centre
Thycaud P.O
Thiruvananthapuram 695 014**

Sir,

Having examined the specifications and tender schedule, schedule of work and having acquired the requisite information relating to the tender in all respects, I/We.....

.....
hereby offer to execute the work as specified in this tender at the rates mentioned in the schedule of work attached in accordance with the specifications, conditions of the tender, the articles of the agreements and such other materials as may be prescribed from time to time.

Should this tender be accepted, I/We.....
..... hereby agree to abide by and fulfill the terms and provisions of the said conditions of contract annexed hereto so far as they may be applicable or in default thereof to forfeit the E.M.D. and pay NORKA ROOTS, the amount mentioned in the said conditions.

I/we.....
..... have deposited a sum Rs.(Rupees in words) as EMD in the form of crossed demand draft in favour of the Chief Executive Officer, NORKA ROOTS, payable at Thiruvananthapuram. Should I/We fail to execute the agreement when called upon to do so, or to commence work as provided in the conditions, I/we do hereby agree that the NORKA ROOTS shall without prejudice to any right or remedy be at liberty to forfeit the EMD absolutely and also recover from me /us the entire loss that may be caused to the NORKA ROOTS by retender arrangement of the work otherwise, under the provisions of Revenue Recovery Act or otherwise.

I/we agree that arbitration shall not be a means of settlement of any dispute or claim arising out of this contract.

Signature of the tenderer

Full Name and address:

Details of EMD:

D.D No. dt..... for Rs. drawn on

.....

**UNCONDITIONAL ACCEPTANCE OF TENDER
CONDITIONS**

NAME OF WORK: Revamping of Fire & safety measures at Norka Centre

I/We of M/s. _____, bidder for the above noted work
do hereby unconditionally accept all the terms and conditions mentioned in
the tender documents.

Further, we have noted that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions in the tender submission envelope. In case this provision of the tender is found violated at any time after opening of the tender, we agree that the tender is liable to be rejected and NORKA ROOTS shall, without prejudice to any other right or remedy, be at liberty to forfeit the full said Earnest money absolutely.

Signature of the Bidder:

Name of the tenderer:

Instructions and General Conditions

1. Submission of tender

Tender shall be submitted in sealed cover, superscribed as Tender for Revamping Fire & safety measures at NORKA CENTRE. The cover shall contain the following:

- a. Complete set of Tender documents as issued by Norka Roots together with addenda/corrigenda if any, filled in and signed by the tenderer, with address stamps/seals wherever stipulated. The rate quoted shall be both in words and figures. In case of any mismatch between the two, the amount indicated in words will be considered correct.
- b. Photocopies of documentary evidence in proof of experience / photo graphs etc. as detailed in proforma for pre-qualification of contractors.
- c. Earnest money deposit of Rs.5000/- (Rupees Five thousand only) in the form of crossed demand draft drawn in favour of the Chief Executive Officer, Norka Roots, Thiruvananthapuram payable at Thiruvananthapuram.

The offer shall be valid for a period of 30 days from the date of opening of the tender.

Tender not accompanied by the E.M.D. shall be rejected as non- responsive.

2. Acceptance / Rejection of tenders

The tenders submitted after the stipulated time of submission shall be rejected. The tenders not submitted in the prescribed forms, not duly signed at the places marked, incomplete/torn off tender forms etc. shall be rejected. The Chief Executive Officer, Norka Roots reserves the right to accept or

reject of the tenders without assigning any reasons thereof. Becoming the lowest offered party does not entitle a tender to award the work. Apart from cost, quality of work, durability, track record of the contractor, guarantee offered etc. will also be considered for awarding the supply.

3. Place of work and time of completion.

The scope of the work covered by this tender is a specialized job of revamping Fire & safety measures at Norka Centre, Thycaud PO Thiruvananthapuram. The work is being carried out in a functioning office environment, and the tenderer is advised to visit the site before quoting. Time of completion, quality & precision in measurements are the essences of this tender. The works covered by this tender shall be completed in all respects within 30 days from the date of agreement for the work. Work will be treated as complete only upon approval of the Technical consultant for the work and certification of the Engineer - in charge.

4. Agreement for the work.

Within 10 working days of receipt of the letter of award, the awarded contractor has to execute an agreement with NORKA ROOTS for the due fulfillment of the contract in the prescribed format, with a security deposit of 5% of the contract in the form of Demand Draft, in favour of the Chief Executive Officer, Thiruvananthapuram. The EMD submitted by all the tenderers will be released upon executing the agreement by the successful tenderer. The security deposit vide this clause will be released after successful completion of the guarantee period vide clause (5) below, and on certification of the Engineer.

5. Guarantee period.

The works covered by this tender shall be guaranteed for a minimum period of one year from the date of handing over of the works. Any defects observed during this period due to the usage of inferior quality materials of bad workmanship shall be rectified/replaced as per opinion of the client/consultant within a reasonable period of 7 days, failing which NORKA ROOTS shall have the right to rectify/replace the same at the risk and cost of the contractor.

6. Withdrawals of the offer after it is accepted or failure to arrange the work within a specified time or according to specifications will entail cancellation of the order and work being made at the offers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the NORKA ROOTS reserve the right to remove the defaulter's name from the list of NORKA ROOTS's vendors list and to report to the Government for blacklisting the tenderer in Government works permanently or for a specified number of years.
7. The rates quoted shall be firm for a period of 30 days from the date of opening of the tender. Rates offered shall be inclusive of all taxes & duties in force at the time of tendering. The quantities mentioned in the schedule of works are indicative, and no additional claims for deviation in quantities will be entertained during the tenure of the work, or after the completion. NORKA ROOTS shall have the rights to increase/decrease/ delete item/items of work mentioned in the schedule of works, according to the site requirements. Payments will be made on actual measurements as per agreed rates. No representation for enhancement of price will be considered on any ground.
8. The work is a specialized job, and firms having requisite experience only need to participate in the tender.
9. The tenderers are requested to visit the site and collect required data from the office before submitting the tender.
10. The work is being carried out in a functioning office environment where public and office staff are moving around. The contractor shall not cause any hindrance for the movement of the public or vehicles within the office campus. The contractor should take all precautionary measures to protect the interest of the public with regard to the safety and security of the people moving around. It is the responsibility of the contractor to place Sufficient numbers of precaution boards, warning signs and temporary barricades for restricting such movements with prior approval of NORKA ROOTS .
11. The contractor shall take statutory insurance policy for the work in the

joint name of the Contractor and NORKA ROOTS before commencement of the work, and the policy shall be submitted to the NORKA ROOTS in original.

12.. 3-phase electric supply and water required for the work shall be made available by NORKA ROOTS free of charges at approximately 25 m from the work site.

13. Contractor will be permitted to work during night hours also, if necessary, in the presence of Technical supervisors of the contractor, on prior permission of the NORKA ROOTS.

14. It is the primary responsibility of the contractor to ensure the working premises and the surrounding areas neat and tidy. The contractor shall have his own arrangements for cleaning the areas at regular intervals for enabling smooth functioning of the office, failing which the office shall make arrangements at the risk & cost of the Contractor.

15. All the debris generated from the work shall be cleared from NORKA Centre and disposed off at a convenient places identified by the contractor, including all charges of loading, conveyance and unloading. NORKA ROOTS shall not take any responsibilities in this regard.

16. The contractor shall not cause any hindrance for the movement of the public or vehicles within the office campus. It is the responsibility of the contractor to place warning signs and temporary barricades for restricting such movements with prior approval of NORKA ROOTS .

17. The contractor shall submit a detailed programme of execution of the work before commencement of the work for approval.

18. Any attempt on the part of tenderers or their agents to influence the officers concerned into their favour by personal canvassing will disqualify the tender.

19. All disputes arising out of or in any way connected within this tender shall be deemed to have arisen in Thiruvananthapuram and only civil courts in Thiruvananthapuram shall have jurisdiction to determine the same..

20. Payment terms

60% cost of materials as per invoice will be made, against supply of materials at site and on approval of the technical consultant and & certification of the Engineer in charge.

35% after installation, testing, commissioning & approval of the consultant.

5% after completion of the defect liability period/guarantee period, and upon certification of the Engineer-in-charge. Special conditions for payment, if any, printed on the tender sheets by the tenderer or attached with the tender will not be applicable to the tender unless they are expressly accepted in writing by the Chief Executive Officer, NORKA ROOTS

Special Conditions of Contract

Fire Detection & alarm system for NORKA CENTRE

1. General scope of work

Revamping of Fire detection and alarm system in NORKA CENTRE, Thiruvananthapuram conforming to the standards prescribed in National Building Code, India

2. Quality Control

The materials used for the purpose shall be of good quality. Excellent workmanship is expected and any faults identified shall be rectified immediately.

3. Setting out of work

The contractor shall prepare shop drawings before start of work. The contractor shall set out the works and shall be responsible for the true and perfect setting out of the same like correctness of position, levels, dimension, alignment etc. The contractor shall confirm the quantities based on the shop drawings before purchase of material. Any discrepancy found in the drawings/specifications shall be discussed before pricing the tender. The contractor shall visit the site before placing the bid.

4. Testing of works

The contractor shall at his own cost arrange for testing of materials/equipment, as instructed by the Technical consultant.

5. Defect liability period

The contractor shall give all necessary personal superintendence during execution of works and till the expiry of Defect Liability period. Replacement of faulty equipment/material if found shall be replaced with new ones.

6. Dismissal of workman

The contractor shall on the request of the employer immediately

dismiss from the works any person employed there on by him who may in the opinion of the employer be incompetent.

7. Subletting

The whole of works included in the contract shall be executed by the contractor and the contractor shall not directly or indirectly transfer or sublet the contract.

8. Measurement

The contractor and employer shall perform joint measurement and prepare the bill for verification and approval. Payment shall be based on actual quantities at site, upon verification of the Technical consultant and scrutiny & certification of the Engineer-in-charge.

9. Completion period

The work shall be completed in all respects within 30 days of execution of agreement for the work .

10. Demonstration of the installations & training the staff on operations.

The contractor shall, upon completion of the work, conduct a demonstration of the fire & safety installations in the presence of the concerned officers & staff of NORKA ROOTS to educate the usage of the installations in case of a mishap. Also, the contractor shall provide necessary training to the designated staff of NORKA ROOTS in handling the fire & safety equipment provided at NORKA CENTRE.

11. Pre-bid meeting.

A pre-bid meeting will be conducted at this office at 3 pm on 20.10.2020. All tenderers intend to participate in the tender are requested to attend the pre - bid meeting without fail. The minutes of the pre-bid meeting will be an integral part of the tender, which will be uploaded at the website immediately after the meeting.

Commercial:

- Rates quoted shall be inclusive of all taxes, duties and Levis currently in force, and shall be firm during the course of the work. Escalation, on any ground, shall not be considered during the course of work or after the completion.
- Extra items, if found essential during the course of work, shall be executed on mutually agreed rates.
- The contractor shall execute the required quantities as per actual requirements and directions of the Engineer in charge, and no claim for variation in rates shall be considered due to variation in quantities. Adequate security provisions shall be arranged by the contractor, and
- NORKA ROOTS shall not have any responsibilities for the safety of men and materials involved in the work during the course of the work.